

RENTAL & MANAGEMENT REFERRAL

Please complete the following Form. \$50.00 is paid to the Company that Refers Prospect(s) for our Rentals. \$100.00 is paid to the Company that Refers an Owner-Landlord needing Management Services. All Referrals are paid once a Property is Rented and a Lease Agreement is signed.

Name of Prospect: _____
Contact Number(s): _____
E-mail: _____
Property Interested In: _____
Referral Fee: _____
Referring Agent(s): _____
Referring Company: _____
Company Address: _____
Contact Number(s): _____

Agent

Date

For Office Use Only:

Effective Date of Lease: _____
Name of Tenants: _____
Name of Owner-Landlord: _____
Property Address: _____
Date Referral (Commission) was Sent: _____
Property Manager: _____ DDD _____ CMG _____ DCG

This Form along with a copy of the Referral Check is to be placed in the Tenant File or the Owner File, whichever applies.